

The City of Dubbo Eisteddfod Society provides a forum for performance in the disciplines of Dance, Instrumental, Vocal and Choral, Speech and Drama.

The Society aims to provide an environment for competitors where, in partnership with constructive adjudicators, training, experience and enjoyment can be gained in an atmosphere of positive encouragement.

This event would not be possible without the ongoing support of our generous Sponsors, Donors and Volunteers.

In 2014, the City of Dubbo Eisteddfod also established the Dubbo Eisteddfod Support Team (DEST) a group of dedicated individuals who gather for regular meetings to discuss and assist with the general running of the Eisteddfod.

City of Dubbo Eisteddfod Society Inc. is a not for profit organization and we gratefully acknowledge all our sponsors who supported us in 2019.

In partnership with



Rotary Club of Dubbo



ADJUDICATORS FOR THE 2020 EISTEDDFOD

VOCAL & CHORAL

SPEECH & DRAMA

DANCE Janessa Dufty

WOODWIND/BRASS/BANDS
GUITAR Brendan Collins

STRINGS / PIANO Christine Logan

PROPOSED TIMETABLE FOR 2020

DATE	DISCIPLINE	VENUE
Saturday 30 May – Monday 8 June 2020	Dance	Tiered Theatre
Saturday 30 May – Sunday 31 May 2020	Instrumental-Woodwind, Brass, Guitar	Macquarie Conservatorium
Monday 1 June – Tuesday 2 June 2020	Instrumental - Bands	Convention Centre
Wednesday 3 June – Friday 5 June 2020	Vocal and Choral	Convention Centre
Tuesday 9 June – Friday 12 June 2020	Speech & Drama	RSL Theatrette
Friday 12 June – Sunday 14 June 2020	Instrumental – Strings & Piano	Macquarie Conservatorium
SCHOOL GROUPS		
Monday 1 June – Tuesday 2 June 2020	Instrumental - Bands	Convention Centre
Thursday 4 & Friday 5 June 2020	Choral School Groups	Convention Centre
Tuesday 9 June 2020	Dance School Groups	Convention Centre
Wednesday 10 June 2020	Speech & Drama – Verse Speaking Choirs	Convention Centre

Contact us:

THE SECRETARY

City of Dubbo Eisteddfod Society Inc.

PO Box 497

DUBBO NSW 2830

Email: contact@dubboeisteddfod.org.au

Website: www.dubboeisteddfod.org.au

City of Dubbo Eisteddfod Society is a member of

The Association of Eisteddfod Societies of Australia Inc.

CONDITIONS OF ENTRY

❖ **Comps-Online entry:**

The Comps-Online system for entries in 2020 will enable you to make all your entries online in one transaction.

To enter:

- 1 Go to www.dubboeisteddfod.org.au
- 2 Follow the Comps-Online link.

❖ **The City of Dubbo Eisteddfod rules:**

1. Entries are accepted subject to the Rules for the City of Dubbo Eisteddfod. You should also read the rules and conditions specific to each category and event.
2. Only one entry is allowed in each class for each competitor in solos.
3. In Duo/Trio/Duologue sections where two or more people are competing in combination, a competitor may compete in more than one combination in the same section twice only.
4. For specific requirements regarding entry to championship and scholarship classes – please refer to appropriate sections of the Syllabus.
5. Competitors with disability are encouraged to enter. Please contact the convenor to discuss requirements.
6. Acceptance of an entry by the Eisteddfod Society is conditional upon the competitor agreeing that their name will be published in the Eisteddfod Program, in results published in the media and on the Eisteddfod website.

❖ **Photography**

It is the responsibility of competitor or school representatives to inform the official photographer if photographs or videos are not to be recorded of specific competitors.

It is the responsibility of the competitor or school representatives to inform the Eisteddfod Committee if photographs taken on the 'Selfie Wall' by a Committee member, before and after a performance, are not to be taken of specific competitors. These photos are posted on the City of Dubbo Eisteddfod Facebook page.

All correspondence dealing with entries must be addressed to:

THE ENTRY SECRETARY

**City of Dubbo Eisteddfod Society Inc.
PO Box 497
DUBBO NSW 2830**

Email: contact@dubboeisteddfod.org.au

Website: www.dubboeisteddfod.org.au

❖ **CONVENORS OF SECTIONS**

DANCE:	Judy Roots	Ph: 0429 845 255	Email: dance@dubboeisteddfod.org.au
SPEECH & DRAMA:	Judy Roots	Ph: 0429 845 255	Email: contact@dubboeisteddfod.org.au
VOCAL & CHORAL:	Barbara Redgrave	Ph: 0447 979 785	Email: instrumental@dubboeisteddfod.org.au
INSTRUMENTAL:	Barbara Redgrave	Ph: 0447 979 785	Email: instrumental@dubboeisteddfod.org.au

COPYRIGHT GUIDELINES

***** IT IS IMPORTANT THAT ALL COMPETITORS AND TEACHERS REALISE THEIR RESPONSIBILITIES REGARDING LAWS UNDER THE AUSTRALIAN COPYRIGHT ACT. *****

1. COPYRIGHT:

- a. Except where a licensed copy has been obtained, all royalty and copyright payments and liabilities are the responsibility of the Competitor

2. OWN CHOICE CLASSES:

- a. In own choice classes, competitors must hand one copy of the selected item to the Registration Clerk at least fifteen minutes prior to the commencement of the class
- b. Competitors must clearly show on the front of the copy in the **top right-hand corner** - class number, competitor number and item name. If two pieces are required, the copy must clearly show piece one and piece two
- c. Stickers or labels must not cover the music or title
- d. The committee accepts no responsibility for the loss or damage to any music or paper

3. ORIGINAL

- a. If work is original, please add a post-it note and state 'Not Subject to Copyright'

4. VOCAL/INSTRUMENTAL ONLY:

- a. The competitor may hand in a music photocopy for the Adjudicator provided that the **COPYRIGHT DECLARATION FORM** has been completed, listing all pieces being performed by the competitor
- b. The Copyright Declaration form will need to be signed and given to the Registration Clerk when the competitor first performs at the Eisteddfod. It will then be filed
- c. **The original is to be used by the competitor. All photocopies will be destroyed by the Eisteddfod committee after use**

The necessary form can be found on the City of Dubbo Eisteddfod website: www.dubboeisteddfod.org.au

For more information: Phone:1300 852 388 OR Website: www.apraamcos.com.au

5. SPEECH AND DRAMA ONLY:

- a. In own choice section (Poems, Verse Speaking, Prose, Duologues, Bible Reading, Poems for Two and Character Sketches) competitors must provide a typed copy of their entry to the Registration Clerk;
- b. In Group Devised Performance competitors must provide a typed outline (synopsis or list of scenes) marked with class and competitor number to the Registration Clerk

THE CITY OF DUBBO EISTEDDFOD COMMITTEE WILL NOT BE LIABLE FOR ANY COPYRIGHT INFRINGEMENTS RELATING TO THE SUBMISSIONS OF PHOTOCOPIES.

COMPETITORS SUBMIT COPIES AT THEIR OWN RISK

POLICY AND PROCEDURES DOCUMENT

❖ PROTESTS

In the case of a protest, within **THIRTY (30) MINUTES** of the Adjudicator's announcement of his or her decision, the person entering the protest must lodge with the Convenor or Committee member a deposit of **FIFTY DOLLARS** (\$50.00), together with the protest in writing, setting out fully the circumstances of the protest including:

- a. Reason for the protest
- b. Class or session details that the protest refers to
- c. Time event occurred
- d. Protesters name and contact details.

Should the protest be upheld, the deposit will be returned.

PLEASE NOTE: A protest can be lodged **only** by an entrant, teacher or parent **affected** by the event.

❖ POLICY STATEMENT

The City of Dubbo Eisteddfod encourages open and positive ongoing communication and sharing of ideas between committee and the community participating in the City of Dubbo Eisteddfod event.

Feedback and suggestions from the community about any aspects of the Eisteddfod are welcome at all times and can be provided by writing directly to the Eisteddfod committee by either:

Mail: The Secretary
PO Box 497
Dubbo NSW 2830

OR

Email: contact@dubboeisteddfod.org.au

The Eisteddfod Society encourages people to use these same channels to provide information about any practice or event that they consider to be unfair or which makes them unhappy. The procedure for responding to complaints is given below:

- a. In keeping with the requirements of the Ombudsman Act, any complaint about the conduct of a committee member that involves any child protection matter should be made directly to the President or in their absence, the person next in charge
- b. A complaint can be anything which a parent, teacher, competitor or community member thinks is unfair, or which makes them unhappy with the service provided
- c. Complaints are to be resolved as quickly as possible. When an official written complaint is lodged the parties involved are to attempt to settle the matter through the appropriate written communication policy as stated above.
- d. All complaints will be discussed between the members of the Eisteddfod committee who are able to attend at the time of the arranged meeting
- e. The secretary will keep a written record including the following details:
 - Date complaint received
 - Details of the written complaint received which contains a full description of the situation
 - Name and details of the person making the complaint
 - Details of the preferred outcome for the person making the complaint
 - Any action taken, and by whom
 - Date the complaint was resolved and the outcome
- f. The status of the complaint will remain open until the complaint has been resolved
- g. Any person with an official complaint or concern is to put the complaint in writing, attaching any witness statements
- h. All Eisteddfod committee members will be informed of all complaints and outcomes and may provide support in complaint resolution. If appropriate the Honorary Solicitor may be contacted for assistance in resolving the issue. If the solicitor is unable to resolve the matter, the matter will be referred to an independent body such as a mediation service.

❖ PRINCIPLES OF DEALING WITH COMPLAINTS

- a. Only the relevant people dealing with the complaint will know the name and details of the complainant and the nature of the complaint
- b. The Eisteddfod Society will only action complaints received in writing from the complainant
- c. Every effort will be made to address the complaint within a reasonable period of time – ideally the complaint will be addressed within five working days and reach an acceptable outcome within 28 days from the date the complaint was lodged
- d. The person making the complaint will be consulted on the procedure to be followed to address the complaint and informed of the outcomes as they arise
- e. In the event that complaints are received anonymously they will not be investigated.

PRIZES

- a. The Committee invests the Adjudicator with the power to withhold any prize where he or she believes insufficient merit has been displayed
- b. Before two places can be given in a class at least four competitors must enter, and for three places at least six competitors must enter - except for Championships
- c. The Committee reserves the right to vary any prizemoney if there are fewer than five entries received. Where, due to lack of entries, two classes have been combined, the prizes will be those stated for the more senior of the classes
- d. In Championship Classes where the entries are less than five, the Committee reserves the right to reduce the prizemoney
- e. Every performance receives an adjudication report. It is the responsibility of competitors to collect prizes and reports. These must be collected by the final day of the Eisteddfod
- f. If there are insufficient entries in any class to justify it being run, the Committee reserves the right to omit it from the Program or combine it with another class in the Section.

EISTEDDFOD PRIZES

SOLOS	First	Second	Third
12 years and under	Medal	Medal	Medal
13 years and over	\$20	\$10	\$5
GRADED INSTRUMENTAL			
Preliminary & 1 st – 3 rd grades	Medal	Medal	Medal
4 th – 8 th grades	\$20	\$10	\$5
DUETS, DUOS, DUOLOGUES & TRIOS			
12 years and under	Medal	Medal	Medal
13 years and over / Open	\$40	\$20	\$10
GROUPS (all disciplines)			
Specific ages	\$50	\$25	\$10
Schools	\$50	\$25	\$10
Open	\$50	\$25	\$10
CHAMPIONSHIPS			
Junior – 12 years and under	\$50	\$30	\$20
Senior / Open	\$100	\$60	\$40
Junior Dance (1 dance)	\$50	\$30	\$20
Junior Dance (2 dances)	\$75	\$50	\$30
Senior Dance (1 dance)	\$100	\$60	\$40
Senior Dance (2 dances)	\$150	\$80	\$50

RULES FOR CITY OF DUBBO EISTEDDFOD

TO AVOID DISQUALIFICATION – PLEASE READ ALL RULES CAREFULLY.

**ANY QUERIES PLEASE CONTACT THE CONVENOR OF THE SECTION LISTED
AT THE BEGINNING OF THE RELEVANT SECTION.**

❖ ADJUDICATION

- a. The Committee reserves the right to arrange for adjudication by a person at any time, whether or not this person has been named or appointed Official Adjudicator
- b. Communication with the Adjudicator either by entrants, teachers or other interested parties during the Eisteddfod is strictly prohibited and the committee reserves the right to disqualify any entrant for breach of this rule
- c. Decisions of the Adjudicator must be accepted as final, unless a protest is lodged, in which case the decision of the Committee will be final
- d. A detailed adjudication report will be available free of charge to all competitors in all classes. These Adjudicator's Reports will be available at the completion of the following class or session. Individual competitors or parent of a child under 12, are requested to collect and sign for their own / child's reports
- e. Any reports not collected by the end of the Eisteddfod event may be destroyed.

❖ AGE LIMIT

- a. In all competitions subject to age limit, the age shall be taken as at 31 December in the year of the Eisteddfod. The Committee reserves the right to call upon any competitor to provide proof of age
- b. Entrants must perform in only events applicable to their age unless an event has no age specified.

❖ AMATEURS

- a. This competition is open to Amateurs only i.e. people who do not derive their major income from performance.

❖ BACKSTAGE RULES

- a. No person, other than competitors in current class, will be allowed backstage.
- b. No competitor will be permitted backstage unless competing in the current class
- c. No prompting or assistance of any kind, except that offered by the Adjudicator, shall be given during a performance
- d. Dressing rooms and amenities are to be left clean and tidy
- e. For the safety of performers any materials e.g. glitter, bubbles, feathers, that pose a risk on stage or backstage are **strictly prohibited**
- f. Props stored backstage must not obstruct passageways and must be removed from the backstage area as soon as possible after the performance
- g. No curtain will be used for any Dance Solo/Duo/Trio performance.

❖ CHAMPIONSHIPS

- a. Details for each Championship are stated in the Syllabus under each Discipline
- b. All prizewinners of Dance Championships are to be presented with their prize on stage **in costume**

❖ CHILD PROTECTION

- a. Due to child protection policies, no photography is allowed of performers onstage, backstage or dressing room areas, except by the official photographer
- b. Offenders may be asked to leave the venue.

❖ **COMPETITORS**

- a. Competitors must be ready to compete in the section and in order in which their names appear in the program
- b. Any competitor who fails to appear at the time scheduled in the official program will not be eligible to compete
- c. All competitors must register. In own choice classes, competitors must hand one copy of the selected item to the Registration Clerk at least fifteen minutes prior to the commencement of the particular class
- d. Competitors competing in more than one class must not repeat the same routine or item
- e. No person may take the place of another person in the Program unless permission is given by the convenor (this does not apply to dance)
- f. Any solo competitor who was awarded a first place in Speech and Drama Own Choice class may not repeat that item until two years have elapsed
- g. Any competitor who has been taught, coached or advised by the Adjudicator in the six months prior to the opening date of the City of Dubbo Eisteddfod shall be ineligible to compete in that particular section
- h. Once a competitor has withdrawn from a class, they will not be permitted to re-enter the same class in the current Eisteddfod.

❖ **CONTENT**

- a. Offensive, racist, sexually suggestive or derogatory language/text/lyrics/movements etc will not be tolerated in any sections. If the content of the performance is deemed to be unsuitable by the committee or an adjudicator, the performance will be stopped, and the competitor disqualified. If you are unsure, please work to a 'G' rating.

❖ **DUO/TRIO/DUOLOGUES**

- a. In sections where two or more people are competing in combination, a competitor may compete in more than one combination in the same section twice only. This applies to duos, trios and duologues
- b. The names and dates of birth of all competitors in these classes must appear on Entry Forms.

❖ **ELECTRICAL EQUIPMENT**

- a. All electrical equipment brought into the performance venues must be checked by a certified person prior to the Eisteddfod and have a current electrical tag in place. Any electrical equipment not meeting the Work, Health and Safety guidelines will not be allowed to be used.

❖ **GOOD SPORTSMANSHIP**

- a. It is expected that children are well supervised by parents/carers/responsible adult to ensure that appropriate and respectful behaviors occurs at all times, especially when inside the auditorium and theatre during performances
- b. Good sportsmanship is expected from all competitors towards each other
- c. Any person or persons found to be intimidating any competitor, committee member or volunteer will be escorted from the venue and may be barred from further attendance at the Eisteddfod
- d. In the spirit of good sportsmanship, it is expected that all performers are encouraged and supported by the entire audience
- e. Loud or inappropriate audience behavior will be openly addressed at the discretion of the Adjudicator.

❖ **GRIEVANCE POLICY**

- a. Verbal grievances/complaints to individual Committee members, volunteers, performers or parents are not in the spirit of the Eisteddfod competition and will not be tolerated and could lead to exclusion from any further participation in the Eisteddfod.

❖ **GROUPS/TROUPES**

- a. All Dance groups shall consist of a minimum of four (4) performers
- b. All Vocal or Instrumental groups shall consist of three (3) or more competitors
- c. All Speech and Drama groups shall consist of a minimum of three (3) and a maximum of eight (8) competitors.

❖ **LOCAL**

- a. The word local means a student receiving regular tuition in voice at a school or studio within the City of Dubbo.

❖ **LOST PROPERTY**

- a. No responsibility will be taken by the Eisteddfod Society for lost or damaged property.

❖ **MUSIC/ACCOMPANISTS**

- a. No official accompanist will be available for vocal and instrumental classes. Competitors are responsible for arranging their own accompanist. All negotiations are between the competitor and the accompanist
- b. The grand piano will be in a predetermined position on the stage and is not to be moved at any time during a section or session unless permission is granted by the adjudicator and/or convenor
- c. All CD's must be set to commence playing as soon as the adjudicator's bell rings.

❖ **MUSIC/CD's**

- a. NOTE: It is our experience that CD failure is caused by incorrect burning. Before attending events, entrants should ensure that their CD works on a standard CD player NOT a computer
- b. Labelling: Please do not place a sticker/label on the CD. This will cause the CD to fail to play your music
- c. Using a marker pen, write the CLASS NUMBER and the COMPETITOR NUMBER directly on to the CD
- d. For each performance in dance, a separate CD in a double CD case is to be submitted. Only the one track relevant to the performance is to be on the CD. When you register you are requested to submit a backup CD placed in the other half of the double case
- e. Music must be handed in at least 15 minutes before the class commences
- f. In the event of a malfunction or problem with the music provided, there will be no restart allowed UNLESS a backup copy is immediately provided.

❖ **PHOTOGRAPHY**

- a. Legal requirements (privacy and child protection) prohibit private use of cameras or recording devices at our events except for the official photographer
- b. The use of any electronic device including cameras, video cameras, computers, tablets, mobile phones and tape recorders for photography or recording during any performance is prohibited. Non-compliance may lead to exclusion from the venue
- c. Pagers and mobile phones must be turned to silent whilst in any of the venues.
- d. It is the responsibility of competitor or school representative to inform the official photographer if photographs or videos are not to be recorded of specific competitors.

❖ **PROPS**

- a. Speech & Drama - Minimum props means 'must be required to enhance performance' and only handheld props are permissible. One small table and two chairs will be provided (if required)
- b. Dance – props are only permitted if they are a NECESSARY part of the routine and must be easily and quickly carried on and off stage by the competitor, parent or friend.
- c. Props stored backstage must not obstruct passageways and must be removed from the backstage area as soon as possible after the performance

❖ **REHEARSALS**

- a. No rehearsals are allowed on the stage during the Eisteddfod
- b. To organise a rehearsal on stage prior to the commencement of the Eisteddfod (30 May) arrangements are to be made with the staff of the DRTCC.

❖ **RESTRICTED**

- a. Restricted means not having won a first prize (irrespective of age) in any Eisteddfod or competition in the same category in which the competitor is entering as at the closing date for entries.

❖ **SCHOOLS**

- a. A school is defined as an educational institution eligible to be registered under the Education Reform Act of 1990.

❖ **STAGE DIMENSIONS**

- a. Convention Centre Stage Dimensions – 10 metres wide x 6.5 metres deep
- b. Theatre Stage Dimensions – 11 metres wide x 10 metres deep.

❖ **SYLLABUS**

- a. All care has been taken in compiling this Syllabus, but the Committee reserves the right to rectify any errors or omissions that appear in prize monies, entry details or items
- b. The Committee reserves the right to amend the Syllabus at any time
- c. No responsibility will be accepted for errors and omissions in the Syllabus.

❖ **TIME LIMITS**

- a. All time limits are listed in individual categories in the Syllabus
- b. Unless specified otherwise, competitors must comply with the specific time limits stated in the Syllabus. Significant overtime may be penalised
- c. Speech and Drama classes only: Time limits for Group Devised Performances and Group Characterisation are maximum and **no penalty** applies for undertime.

VOLUNTEERS

We are always looking for volunteers to help us stage this competition during June. If you have some time to spare and are considering a volunteer role, you enjoy working with people in a fun and creative atmosphere, where you can be a part of the action, watching and supporting some of Australia's best up and coming performing artists. Please contact us and we will provide you with all the basics of how you can become a volunteer.

Barb Redgrave Ph: 0447 979 785

Judy Roots Ph: 0429 845 255

Email: contact@dubboeisteddfod.org.au